



Job Description and Person Specification

Position:	Community Engagement Worker (Discharge Team)
Salary:	£23,772
Hours:	35 hours per week
	Contract will run until April 2023 (Extension possible dependent upon funding)
Reporting to:	Community Engagement Team Lead

Job Description

Summary of Main Duties and Responsibilities

Being discharged from a service can sometimes be daunting. The purpose of this service is to provide additional support to people who are being or have been discharged from secondary mental health services. This support with a focus on being trauma informed will enable people to feel more confident in accessing community support, in re-engaging with secondary services if needed and in communicating their needs to staff within primary care services.

The service is underpinned by the understanding that building trusting and kind relationships makes a difference. This role will be collaborative and create a sense of belonging where people feel able to contribute.

Main Duties

1. Get to know and build relationships with people who are on the discharge pathway or have already been discharged with a view of identifying their needs.
2. Provide a trauma informed and a service that listens to the people you support.
3. Get to know and build relationships with staff within CMHT and Primary Care to enable a supportive and productive referral route into and out of the service.
4. Build an accessible route into the service for people.
5. Work within communities and Primary Care to find out what services are available for people to access.
6. Support people in connecting to other services both VCSE and Primary Care.
7. Provide spaces where people can drop in and receive informal peer support and raise any concerns they have.
8. Follow all safeguarding procedures to ensure safe outcomes for people.
9. Alert CMHT staff if there are any concerns that have not already been identified.
10. Alert CMHT Care Co-ordinators/Managers if there are concerns about the discharge process.
11. Provide supported routes out of services.
12. Identify additional needs that people have and to highlight them to Manchester Mind with a view to sharing them with Greater Manchester Mental Health Trust.

13. Input monitoring information into the Manchester Mind database.
14. Provide monitoring information to the Community Engagement Team Leader when required.

General Responsibilities

1. Be responsible for personal and professional development, including attending regular supervisions and an annual appraisal.
2. Attend appropriate training activities as agreed with the Manchester Mind CEO.
3. Work within Manchester Mind's policies and procedures.
4. Ensure data is managed in compliance with General Data Protection Regulations.
5. Value diversity and promote equality of opportunity ensuring that individuals are treated fairly and respected for their contribution in terms of experience, knowledge and skills.
6. Carry out any other duties required to ensure successful delivery of this project.

This job description may be subject to joint review from time to time between the post-holder and Manchester Mind, and as such is liable to amendment.

Person Specification

All essential unless otherwise stated.

Knowledge and Experience

- Experience of developing kind relationships to create a sense of belonging.
- Experience of working with people who have lived experience of mental health.
- Lived experience of mental health issues. (DESIRABLE)
- Experience of supporting people in a way which recognises and develops potential.
- Experience of developing and enabling peer support.
- Good understanding/awareness of community mental health services.
- Knowledge of how you might deliver a service that is trauma informed.

Skills and Personal Qualities

- Ability to work collaboratively - generously sharing resources, skills and talents.
- Clear and meaningful communication skills - the ability to listen and enable people to feel heard, accepted and understood.
- Good IT skills, sufficient for producing reports/presentations, and for monitoring purposes.
- Ability to work in a strengths-based way that recognises the potential for individuals to develop and enable resilience.
- Ability to follow safeguarding processes.

